

**HIDDENBROOKE ARCHITECTURAL REVIEW COMMITTEE**  
**Application for Approval of Home Additions & Enhancements**

**Application Fee: \$50**, payable to **Hiddenbrooke Property Owners Association, Inc.**

Owner \_\_\_\_\_ Neighborhood \_\_\_\_\_  
 Street Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Email Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Please submit this application for all improvements planned at this time. Please check off that required documents are attached:

- Written description of the planned improvement to assist the HARC to visualize the appearance of the finished product, digital photo of products or similar finished project
- Sketch to scale depicting location and dimensions of hardscape, buildings, & show set backs
- Construction material and colors with actual samples or color chips
- Listing of all plants using common names and map showing location of each plant
- Check for \$50 (Waived for Solar Applications)
- HOA's Approval letter if living in: Village, Fairway Villas, Reflections and Summit  
Any approvals granted by the HARC are not considered a substitute for neighborhood HOA approval.
- Variance requested for \_\_\_\_\_ (will need to submit signed notice to neighbors)
- Work is to be performed by \_\_\_homeowner\_\_\_friends\_\_\_contractor\_\_\_Other \_\_\_\_\_

Please "X" the items relevant to your improvement plans:

<b>Landscaping</b>	<b>Front Yard</b>	<b>Back Yard</b>	<b>Side Yard</b>
Trees & shrubs			
Ground Cover/Lawn			
Planters/Raised Beds			
Walls			
Astro Turf			
Athletic Play Equipment			
Pools/Spas/Water Features			
Patios/Decks/Hardscape			

<b>Structure</b>	<b>Front Yard</b>	<b>Back Yard</b>	<b>Side Yard</b>
Overhead Garden Structures			
Painting			
Building Alteration/Additions			
Fences			
Retaining Walls			
Lighting Fixtures			
Solar - # of Solar Panels seen from			

**Please Note:** Homeowners and/or their designated representatives are responsible for obtaining any necessary City of Vallejo permits. Any approvals granted by the HARC are not considered a substitute for following the building permit process for structural additions. Please contact the City of Vallejo Building Department at (707) 648-4374. Thank you for your cooperation.

Additional comments or list of contractors:

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\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Owner)

Please consult our web site for the next HARC meeting, where to mail your application and/or copies of the Design Guidelines and other HARC rules:

<http://www.hiddenbrookeonline.org/hpoa/harc>

Email: [harc@hiddenbrookehpoa.org](mailto:harc@hiddenbrookehpoa.org)

*It would speed your approval, if you would also email a pdf of your application and attachments.  
Sorry but checks, color samples and construction materials must still be delivered.*

*Applications with check made payable to Hiddenbrooke Property Owners Association, Inc. may  
be dropped off at the HPOA black box across from the Welcome Center*

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**FOR HARC USE ONLY**

Date Received by HARC for Review \_\_\_\_\_

Date Application Fee Received \_\_\_\_\_

HPOA Assessments Are Paid \_\_\_\_\_

Date of first HARC Meeting \_\_\_\_\_

Date Submitted for Consultant Review \_\_\_\_\_

Conditional Approval Letter \_\_\_\_\_

Final Approval Letter Issued \_\_\_\_\_

Application Denied, Ltr sent \_\_\_\_\_