

## HMDAC / Vallejo LMD Meeting - Minutes

City Corporation Yard, Tuesday Sept 27 2010, 3:30 pm

Attending for HMDAC: Mike Baldwin, Jane McWhorter, Richard Tirrell. For LMD: James Nicholls, Jeanine Perasso-Kaczmarczyk

1. At the request of HMDAC members, James reviewed the current status of the landscaping contract for 2010-11. The low bidder (Solano Diversified) is being asked to provide evidence that they are qualified to carry out the terms of the contract, primarily on the basis of past contracts. To date the information they have provided is inadequate but this is being followed up. In the event that they are judged to not meet the standards specified, the contract will be awarded to the next lowest bidder. City staff have already determined that the second company is competent to be awarded the contract. (James declined to identify this company but we understand it is New Image.) This process has been protracted due to the need to meet the legal requirements, and the ultimate decision will be made by the Legal Department. Despite earlier statements that this will be resolved and sent to the City Council for the September meeting, it seems unlikely that this deadline will be met, which in turn means that the new contract is unlikely to take effect on November 1. Meanwhile D&H continues to maintain the landscaping on a monthly basis.
2. The main purpose of the meeting was to agree on the rehab projects to be undertaken. Two separate lists of projects were considered, one with James' "scoping" prices from the LMD meeting with Ginger (attachment 1), and the earlier list from Jeanine that included bid prices (attachment 2). From attachment 1, items 1 and 2 were regarded as high priority and were predicted to take up the \$20k budgeted for 2010/11. James stated his desire to initiate the projects from attachment 2, to be paid for from 2009-10 encumbered funds. Most of the items pertaining to the Parkway were agreed to but those for less visible areas such as Lansdowne were held over for further consideration. Mike requested that a single list be compiled showing all projects and indicating which of them would be started shortly. James said he and Jeanine would get together to do this. Mike also reported that the HMDAC favored some general improvements to the facilities such the installation of additional benches in locations to be chosen later.
3. Mike reported HMDAC concerns that projects undertaken by D&H before the new contract is in place would not be subject to the same degree of follow-up as those carried out by the new contractor. James disagreed and said such projects were always independently bid and would not necessarily go to the new landscapers. There would be a 1-year warranty on all work with 90 days for plant materials. D&H would continue to carry out other work for Vallejo and would be very unlikely to renege on their commitments. Projects started now would be in time for fall planting.
4. There was discussion of possible major improvements to the plants on the Parkway. Jeanine has drawn up a detailed planting plan based on the survey conducted by her and Jane. She made the point that many of the rehab projects to be carried out shortly would upgrade the irrigation systems and would benefit any new plantings. There were questions as to the likely cost and whether these improvements would continue on a piecemeal basis or perhaps could be carried out as a major project. The latter course is desirable but would require substantial funding and Mike undertook to explore the possibility of securing HID funds. Jeanine's planting plan was circulated as a printed sheet, a scan of which is attachment 3. An electronic copy was requested.