

Hiddenbrooke Maintenance District Advisory Committee
Home of Joyce Estes, 2408 Waterfall Way
Minutes – 7 PM Monday, September 16, 2014

Present: Joyce Estes (Chair & Board Liaison), Ginger Bryant, Bob Schussel, Richard Tirrell, Marcelline Mahern, (8). Possible new member: Allan Yeap. Donny Burton, Senior Landscape Inspector (stayed for 1/2 hour)

Absent: Jane McWhorter, Paul Norberg, Kathy Wildermuth

1. **Administration:** Joyce to take minutes

2. **Hiddenbrooke Community Entrance**

Ginger has suggested four options: Build it and use reserves as budgeted, terminate the project, delay bid to spring or find a contractor to design/build to budget which Burton says is not an option.

After much discussion, the committee decided to not move forward with the project at this time even though everyone liked the design. They decided to consider having it rebid in 2 or 3 years.

3. **2014-2015 Rehab Projects (All the following extra work orders were briefly discussed):**

a. **Hiddenbrooke Parkway—In Progress.** Working on capping emitters. Need to commit some major funds to dead plant removal. Joyce and Marcelline to work with Coast to make this our priority.

b. **Reflection Park—In Progress**

10 dead plants were removed and to be replaced with 5 gallon strawberry shrubs which have been ordered. Remove dead tea trees next to white fence on HB Pkwy and replant with 3 strawberry scrubs and 3 agapanthus.

c. **Corner of Olivewood and Overlook—In Progress**

Plant 5 Grevillea plants and bark 6 feet in.

d. **Bennington Park—In Progress**

Two plum trees removed and all dead bushes. Sent final plant order. Sergio is getting cost of pavers for pad and walkway of approximately 300 sf. 100 yards of Bark stored on Rush Creek and paid last fiscal year. Current estimated cost is \$25,000 but no update is available. Committee discussed the high cost of picnic table (\$2,900) which was selected for the Bennington Park. It is the same as being used in the Hiddenbrooke Park and so the committee decided to accept the cost.

- e. **Pear Trees on Waterfall and Rush Creek – No decision**
(Note: Estes is having part of HMD on Waterfall Way replanted at her expense including removing three dying Pear Trees.)
- f. **Bennington Court** – replacement of Star Jasmine – not started...will probably be next year project.
- g. **Orchards** – Walnut Grove
Coast had a crew out there about three days to clean the fields. Project is complete.
- h. **Small projects in progress:** Remove dead plant at Costello and replant, add three Good Vibrations to Orchard's monument are all in progress.

4. **Reports:**

- a. **Grove:** Tim Cotton about the requirement in the Conditions of Development that he grade a fire station pad. He was given history of the fire station and a suggestion to trade it for another HB Improvement which the community might want. Burton is aware of the pending grading permit and is working to make Cotton make improvements to HB Parkway or a cash contribution.
- b. **Hiddenbrooke Park:** Start work is scheduled for 9/15. We have construction schedule. Funding questions being researched by Estes, Norberg and Brittle. Have Oct. 8th meeting with Park Committee and Shane McAfee.
- c. **Coast Landscape Contract:** Still taking too much supervision.
- d. **HMD Irrigation Contract:** Appears to be working. Lawn water reduced from 5 days a week to three to comply with the latest City rules and Coast is trying to extend watering minutes to green up the lawns.
- e. **Waterfall Accident, Saturday, January 18, 2014.** Still waiting to do repairs. Change in plans to have pilasters repaired now and wait to fix the leaking waterfall. Same report as July 17th.
- f. **City Street Lights:** No report.
- g. **HMD Engineer's Report for 2014-2015** was approved by Council at the requested \$650.80. Report now posted on web.
- h. **John Mine's Road** – Budgeted \$111,000 for crack seal and V-Ditch Repair. No contracts let on this. HPOA sent letter requesting that paving for John Mine's Road and the portion of HB Parkway in Napa County be paid out of the HID fund. Estimated V-Ditch repairs may be \$35,000.
- i. **Camera Upgrade** – Still in process
- j. **HPOA Locking Mail Box** to be installed next to Blue Mail Box. Box and installation to be paid by HPOA.

5. **Last HMD Inspection:** August 26th inspection. Marcelline still has to make a list of everything that is wrong and follow up once or twice to get things done and sometimes that is not enough.
6. **LMD Overhead Allocation:** This allocation was quickly reviewed and it was noted that on the spreadsheet Paul Norberg had prepared it showed the current year overhead at 51.4% or \$154,161 to administer maintenance of \$300,110. It was decided to ask Paul to follow up on this and determine how best to work to get it reduced. In 2012-2013 HPOA protested the administrative charge and got a reduction of almost \$16,000 to \$97,791 so there has been a major increase in this cost.
7. **New Member:** Committee agreed ask the HPOA Board to appoint Allan Yeap to the committee.
8. **Adjourned** – Next Meeting may be early 2015?