

**Hiddenbrooke Maintenance District Advisory Committee**  
**Home of Joyce Estes, 2408 Waterfall Way**  
**Minutes – 7 PM Monday, April 28, 2014**  
**Final**

**Present:** Joyce Estes (Chair), Jane McWhorter, Bob Schussel, Richard Tirrell, Kathy Wildermuth, Marcelline Mahern, and Jim Mahern (HPOA Board Liaison)

**Absent:** Paul Norberg and Ginger Bryant

1. **Administration:** Joyce to take minutes
2. **Reports:**
  - a. **Waterfall** turned off by City due to drought 2/3/14. Date to be turned on is still unknown as the City is trying to show good faith water conservation in order to apply for some multi-million dollar water grants. Joyce will post note on HB-News.
  - b. **Grove:** No response to two emails re meeting with HMDAC. Sent third email 4/23 re Grove camera and HPOA dues need to be paid to vote in the June election. Owner and City need to be reminded that City Council passed a resolution that there would be a Stop Light on Hiddenbrooke Parkway and the Entrance to the Grove to allow Grove resident's to make an easier left hand turn onto Hiddenbrooke Parkway. (Joyce reminded Burton of this on 5/1/14).
  - c. **Street Trees Removed** replaced at 1847 Landmark as Olsen didn't communicate contact with homeowner with Burton. This is the last tree that HMD will pay to replace on private property per Burton.
  - d. **Holiday Lights** not turned off until 2/18.
  - e. **Vallejo Landscape Manager position** for City of Vallejo has been filed by Don Burton who will continue as our inspector.
  - f. **Entrance Way Landscape Project (Phase 1)** – The City expects to have the contract ready to go to bid by June 1st. Phase 1 was designed to meet California water requirements for new plantings so Burton expects it to move forward.
  - g. **Hiddenbrooke Parkway Re-Design (Phase 2)** – Getting close to being able to start the Design. HPOA needs to hold some kind of planning meeting with the residents as to how many trees will be saved and the related costs.
  - h. **Welcome Center Median** planted with Green Society Garlic.
  - i. **HMD Irrigation Contract:** Coast has inspected all but two controllers and will have those done by the time the water is turned on. Joyce has asked to attend monthly meeting on this portion of contract but so far has not been notified of meeting date. (5/1/14 water is on HMD lawns.)

- j. **Waterfall Accident, Saturday, January 18, 2014.** Still waiting to do repairs as they want to be able to turn the waterfall on once it is done to verify all leaks have been fixed. The plan is to repair the pilasters and the waterfall leaks at the same time to save money.
  - k. **City Tree Ordinance is still under review.** We have confirmed that Joyce's letter to the City was discussed by the team drafting the ordinance and they were in general open to the suggestions. Effectively immediately, the City has decided that landscape districts may no longer pay to remove street trees on private property. The City plans to move forward with the Sidewalk permit and take it to City Council in late May.
  - l. **HMD Water Turn On Date:** Coast will start turning on the water valves on Monday, April 28<sup>th</sup> and should have it completed within one week. They will start with controller for the Orchards and all lawns.
  - m. **HMD Budget** is being worked on by Burton. HMDAC has submitted their requests but so far have not been able to review a draft of the budget before it goes to SCI Consulting.
  - n. **Quarterly HMD Reports** to HPOA Board by Burton in person and monthly email to HPOA President but no so Joyce has been unsuccessful in getting a copy for HMDAC Chair.
  - o. **John Mine's Road** – Missing communication for budget in Engineer's Report. Not sure this is being monitored now as Burton isn't getting needed information by due date.
  - p. **Three Pear Trees** on Waterfall Way have blight it may spread throughout HB. Added 4/31/14 it is confirmed on Pear Trees on Blue Sky Court in the Masters.
3. **Results of last HMD Inspection** on 4/24 by Joyce and Jane. Very disappointed in status of Orchard's Monument landscaping and lack of water for new lawn. Also noted that there were too many weeds in the landscaped areas.
4. **HMDAC Procedure Manual:** Small changes made and it is now ready to send to Burton. (5/1/14 one change made by Burton and manual submitted to Elizabeth Mahern for incorporation into HPOA Manual.
5. **New Security Contract and Camera Upgrade Update** – Richard Tirrell. He has two bids on security contract for renewal starting July 1st and committee will be reviewing this next week. Only one bid on the cameras and he is still working on that.

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6. **Rehabilitation Projections for FYE 2014-2015** to be done by Coast as Extra Worker Order. Volunteers to make plant suggestions are: Jane McWhorter, Marcelline Mahern, Kathy Wildermuth and Joyce Estes. Plant Selection subcommittee will meet separately to discuss plant selection, timing and bid by Coast.
  - a. Bennington Park: Remove most of the large shrubs near the fence on the Marshfield Side of the park and replace with smaller size shrub and probably not so many to save on water; will remove 2 plum trees and perhaps one other tree. Had general discuss of what plants are doing best in Hiddenbrooke.
  - b. Hiddenbrooke Parkway and Bennington Court from corner to wall, replace with new water line and space plants evenly. Need to also replace plants (Cape Plumbago) that the deer have been eating.
  - c. Reflection Park: Replace dead bushes and do some infill planting.
  - d. Shade Tree Circle: Consider adding shrubs to the lower part of the hill...perhaps Strawberry Shrubs or Manzanita since Olive Trees were too expensive. Joyce to ask Coast if we have enough water pressure to add more sprinklers on Shade Tree for the new shrubs.
  - e. Waterfall and Rush Creek: Need to replace Yellow Breath of Heaven on Rush Creek. Briefly discussed that Joyce Estes wants to replace plants across from 2408 Waterfall Way at no cost to HMD and will have Coast do the work.
  - f. Olive Trees: Need bid to prune all Olive Trees and to especially open up the Olive Trees in Reflections Park.
  - g. Utility Road Gravel requested by Valenda Gillis on Carlingford. . There are utility access roads on Carlingford, Overlook, Thornbury, Waterfall and Blue Sky Court. All expect Blue Sky Court could use more gravel depending on cost. Committee tabled this until we get all the frost damage done and determine if there are funds available for this. There could be a bigger problem adding more rock as it will roll into the V-Ditches.
  - h. Olivewood and Overlook Corner: Replace frost damaged plants.
  - i. Hiddenbrooke Parkway Median: As funds allow, work will continue to remove dead plants in median, and cap emitters.
7. **To do List**: Send Burton email re missing punch list for April inspection (Rec'd 5/5), stop light at the Grove and next Irrigation Contract Meeting. Send Kevin Smith email re getting items on the agenda for HPOA annual meeting: Entrance Plans update, Hiddenbrooke Park and status of funds being spent on John Mine's Road. (All Done 5/1/14).
8. **Adjourn** – Next Meeting in July. Ginger cannot meet July 17 or 24. Bob Schussel cannot meet July 7 or 21.