

**HMDAC Meeting  
Minutes  
November 12, 2012  
1 to 3 PM**

**Attendance:** Jane McWhorter, Richard Tirrell and Joyce Estes. Mike Baldwin was unable to attend along with other committee members.

1. **Holiday Lights:** Price from James Olsen was \$6.00 per strand which includes renting the lights and labor to put them up and take them down. James gave no option as in prior years where we paid for the material and labor and then left them up for three or more years. Next year have the City research in AUGUST 2013 the costs of buying the lights and keeping them up for several years. The Committee agreed to drive out to the entrance this afternoon and give Jane some guidance on which 25 trees to light. Joyce noted that this is the third time in 11 years that the City has asked for guidance on the lights...they just don't seem to retain the information that is provided them from year to year.

**Decision:** Use 8 to 10 strands per tree for 25 trees with a cap of \$1,500 for the year. Jane to notify James Olsen and Richard Tirrell will call Mary Pearsall to see if she would decorate the Welcome Center if HMD reimbursed her for out of pocket costs.

2. **Monuments:** Jane gave a short update. This must all go to bid so we are hopeful that the contractor can still plant by our March 20, 2013 deadline which is more than seven months from the date we started this project.
  - a. Costello's monument is good to go.
  - b. Orchard's design needs some work as the flowers/shrubs that were picked will cover the name. There are lots of controller boxes so the committee agreed that perhaps some lawn was a better choice as it is easier to work around all the controller boxes.
  - c. St. Andrew's monument is on hold. No work scheduled for FYE 6/30/13.
3. **Trees:** Discussed the current plan for this year to spend over \$10,000 to trim the trees on Landmark including removal of seven trees. Work to start next week. The Committee believes that what had been proposed by the City is not consistent with prior years as many homeowners who wanted trees replaced have paid 100% of the costs.

The committee recommends that the entire HMDAC approve the following policy which may need some tweaking:

HMD TREE POLCY: Remove dead or diseased HMD trees annually from all neighborhoods in Hiddenbrooke. Homeowners can request permission from the City to remove a City Tree (HMD) and pay for the removal and a replacement tree from the approved list. Trees from the approved list do not need HARC approval so long as trees that grow large are only planted on large lots and trees that stay relatively small are used on the smaller lots in Hiddenbrooke (Village, Villas, Summit, Reflections and Knolls, etc.) City needs to notify all homes in a neighborhood if they decide to offer replacement trees for healthy trees which really only need pruning. HMD is only responsible for the pruning of HMD Trees approximately every five years. Any other pruning is the responsibility of

the homeowner just like they are responsible for City sidewalks. Surface roots do not qualify as need for removal.

**Decision:** Tree article needs to go in the HPOA Newsletter, "Hiddenbrooke Times". Deadline is February 5, 2013 for the April issue. City to approval article.

The Committee agreed to go out to each of the seven homes and determine if they qualify to have their trees removed and replaced by HMD. Committee to give Jane McWhorter their comments and she will report it all to James Olsen.

4. Hiddenbrooke Park: Meeting at the club house is scheduled for Monday, December 3<sup>rd</sup>. Flyer to be sent out by probably HPOA as Jim Libien told the committee that the Park money could not be spend for he said was "advertising" but that it does pay to rent the building.
5. Broken Controller on Hiddenbrooke Parkway is the responsibility of PG&E and they should be taking care of it soon per Richard Tirrell.
6. Entranceway Project: Committee discussed the meeting with the City last month and our lack of progress. Committee agreed to put this project on hold until January when Jane and maybe Joyce will have more time to deal with it. In January they will need to meet with Brian on the design issues and need to confirm/clarify the budget/funds available to proceed with the project. No one was interested in working on a design, getting everyone's hopes up and then find that we can't afford to do it.
7. Lack of Maintenance: This topic is discussed at every committee meeting and while we seem to make some progress, it just isn't enough. The Committee did go the entrance at the end of the meeting and view the front row of Wisteria by the waterfall east and observed that while the Wisteria was cut back the contractor did not remove the debris or remove the dead vines from the Olive trees. This area needs more attention! Jane has done a wonderful job of meeting with the HMD Inspector and letting him know our concerns, but volunteers shouldn't have to repeatedly keep giving guidance.

Minutes taken by Joyce Estes.