

Report on a Meeting between LMD personnel and HMDAC members

11 am, Wednesday Feb 29 2012, City of Vallejo Corporation Yard, Amador Street.

Present for LMD - John Cerini, James Nichols, James Olson. Present for HMDAC – Mike Baldwin, Joyce Estes, Jane McWhorter, Richard Tirrell, Kathy Wildermuth

1. Budget. Several financial reports had been circulated the previous day by Assistant Finance Director, Elena Adair. In addition John presented accounts for 2010-2011 (final) and 2011-2012 (partial) (Appendix 1). The first of these showed a budgeted item of \$200k for expenditure on the Utility Corridor whereas only a little over \$90k was actually spent in 2010-2011. This plus some other savings had resulted in HMD expenditure for the year being some \$135k less than budgeted. He also reported on plans to recoup the Utility Corridor costs from HID funds and return them to HMD reserves. The same will apply to \$70k spent out of the current year's budget. The preparation of the budget for 2012-2013 is in progress.
2. He reported that a 5-year plan is being prepared for all LMDs citywide, including HMD. Part of this involves defining projects to be undertaken over the next several years. James N handed out an updated version of an earlier spreadsheet (Appendix 2) plus a District Status Report for 2011-12 that summarized projects under Areas of Focus, Items in Progress, and Items Completed (Appendix 3). There was discussion of several of these items.
3. In particular there was discussion of items 2 and 6 of both Areas of Focus and Items in Progress, the Entryway Improvement Project and Installation of New Landscape Lighting. Brian Killian of Borrecco-Kilian & Associates Inc. has been retained to draw up plans, to include the stone walls requested by HMDAC and up-lighting for the trees. John emphasized that there will be opportunities to review and contribute to the plans. It is intended for the planning stage to be funded from this year's budget at a cost of \$7.9k and be completed by the end of June. An approximate cost estimate for the completion of the combined project is \$40k for construction and \$30k for lighting. This would require council approval and would then go out to bid. HMDAC members expressed the hope that the project will be completed by the Fall. John agreed that this was a reasonable expectation.
4. Further consideration of item 7, Hiddenbrooke Parkway Improvement Project, i.e. upgrading of the Parkway planting, would be delayed until next year. The bidding rules would require that an RFP be issued for the total extent of the work planned, even though it could subsequently be broken down into separate phases.
5. There was also some discussion of repairs to streets. John handed out a sheet showing pavement condition indices (PCI's) for Hiddenbrooke (Appendix 4). He pointed out that with PCI's mostly in the 80's, the condition of Hiddenbrooke's streets is substantially better than most of Vallejo's residential streets, with average PCI's in the 40's. Despite this the city has plans for crack and seal repairs in several locations, particularly several highlighted by the HID sub-committee. Joyce and Richard pointed out that some of the streets listed are private and are not maintained by the city. Joyce asked about repairs to or replacement of the blacktop section of sidewalk adjacent to the 18th

tee, the surface of which is crumbling. There was some speculation as to whether this is golf course or city responsibility, which James N undertook to investigate.

6. John referred to street light replacement throughout Hiddenbrooke which is under review. Newer LED's are available with color temperatures of 4000 K compared with the original 6000 K, i.e. they give a warmer light. In addition to reducing energy costs, they are now cheaper to buy. A summary of all the street lights affected was distributed (Appendix 5). Mike pointed out that this was not an appropriate topic for HMDAC to consider, but the HID sub-committee of the HPOA has presented written opinions on street lighting that should be taken into account.
7. John referred to earlier reports that questions had been raised by HMDAC members concerning the performance of Coast Landscaping and their level of commitment. He pointed out that there had been some deficiencies before Coast took over and LMD staff are attempting to address these issues. An objective of the longer term planning initiative is to better define the scope of work required. Jane expressed reservations about the quality of new plants being installed and the lack of proper pruning and plant care. James N and James O said these issues will be addressed with Coast. James O reported that Coast has two men on site for three days per week, plus a mowing gang on Wednesdays, plus other gangs periodically for special jobs such as clearing leaves and working on fire-breaks. Spraying of fire-breaks has already started, as indicated in the District Status report.

Appendices

1. Budgets for 2010-11 (final) and 2011-12 (partial)
2. HMD Project Spreadsheet
3. District Status report
4. Hiddenbrooke PCI's
5. Hiddenbrooke Street Lights