



**Hiddenbrooke Property Owners
Association, Inc.**
C/o Valley Management Services
101 American Canyon Road, #508 – PMB #272
American Canyon, CA 94591

www.HiddenbrookeOnline.org
HARC@HiddenbrookeOnline.org
Phone: 707-644-7764
Fax: 707-644-7765

MINUTES
Hiddenbrooke Architectural Review Committee (HARC)
Library, Hiddenbrooke Golf Club
Tuesday, August 16, 2011

1. Call to order: **7:07 p.m.**
2. HARC Members:
 - Present:** Jamie Clark, Chair, Shannon Elms, Secretary, Richard Audette, Allen Wildermuth (Alternate)
 - Not Present:** Jane McWhorter
3. HPOA Board/Other: **Chris Brittle, President**
4. Invited Guests: N/A
5. Minutes – **Approval of minutes of July committee meeting.**
6. Custom Home Applications for approval: None
7. Miscellaneous Applications: None
8. Landscape Plan Submittals: None
9. Status of CC&R Violations:
10. HPOA – Report from Board:
 - A, New Fee Waiver Program: **HPOA PRESIDENT BRITTLE EXPRESSES GRATITUDE TO HARC FOR APPROVING NEW RESIDENT LANDSCAPE APPLICATION FEE EXCEPTION PROGRAM FOR NEW HOMEOWNERS WHO ARE WITHIN 6-MONTHS OF CLOSE OF ESCROW -- WAIVER OF HARC APPLICATION FEE SO AS TO ENCOURAGE LANDSCAPE IMPROVEMENTS.**
 - B. 6511 Deerfield: **PRESIDENT BRITTLE CONFIRMS TO HARC THAT NEITHER HE, NOR ANYONE AT HPOA, HAD GIVEN PRIOR APPROVAL– VERBAL OR OTHERWISE – TO HOMEOWNER AT 6511 DEERFIELD. (See Minutes of 7.19.11)**
11. Community Forum -- *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on agenda and which is within the jurisdiction of HARC, may speak now. Each speaker should state his/her name, and address for record. Each speaker is limited to three minutes. Secretary will track the time.*
12. Unfinished Business:
13. New Business:
14. Discussion Item: Proposal re HARC relinquishing primary responsibility for homeowner landscape application process to individual HOA's for neighborhoods with individual HOA's– approvals and complaints. Homeowner would no longer be required to submit to both entities. HARC would need to have meetings with each HOA to make sure that we are all on the same page/team, and they aren't approving something that goes against the CC&R's and Design Guidelines. **COMMITTEE AND BOARD PRESIDENT BRITTLE BRAINSTORM AND DISCUSS PROCEDURAL MECHANISMS THAT HARC MIGHT USE TO ALLOW HOA NEIGHBORHOOD HOMEOWNERS TO USE A ONE-STEP LANDSCAPE APPLICATION PROCESS THROUGH THEIR OWN HOA, WHILE REMAINING A RESOURCE FOR GUIDANCE, MAINTAINING OVERSIGHT REQUIRED OVERSIGHT AND RESPONSIBILITY UNDER CC&R. PROPOSAL TO HAVE HARC REPRESENTATIVE PRESENT IDEAS AT INDIVIDUAL HOA MEETINGS.**
15. Adjourn – **8:06 p.m.** Next scheduled meeting Tuesday, September 20th, 2011 at 7:00pm.