



Hiddenbrooke Property Owners Association, Inc.
c/o Valley Management Services
101 W. American Canyon Road, #508 PMB 272
American Canyon, CA 94503
Phone/fax 707 644-0922

APPLICATION FOR HEARING

Homeowner(s) Name: _____

Subject property address: _____

Phone: _____ Daytime _____ Evening _____ Email: _____

Owner's mailing address if different: _____

I have reviewed the Hearing/Fine Notice sent by the Association which is dated _____. I am formally requesting a hearing with the Board of Directors to discuss the violation. I have carefully reviewed the notice, the condition of my property, and the Association's Governing Documents (Rules & Regulations, CC&Rs, By-Laws and Design Guidelines which are available at <http://HiddenbrookeOnline.org>) and have determined the following:

No violation exists at my property, based on the following facts/reasons:

A violation does exist at my property, however I request a 30 day extension to comply. My plan is to do the following to comply with the Association's rules:

Waive any/all fines which have been assessed against my property for the following reasons:

I wish my hearing with the Board of Directors to be held in closed session.

Other Comments:

Applicant signature: _____ Date: _____
Only one owner need sign this side.

You will be called or emailed with the time of your hearing.

Hiddenbrooke Property Owner's Association, Inc.

CODE OF CONDUCT

The Board of Directors welcomes homeowners to attend hearings to resolve disputes and rule compliance issues. In order for the Association to work, we need homeowner involvement. Although all homeowners are welcome and encouraged to attend hearings, there is a code of conduct that we all must adhere to. Although lively and spirited debate is healthy in a community meeting, we must all be accountable for our personal behavior. Homeowners, Board Members and guests must always be respectful and polite towards others. Shouting, personal insults, loud outbursts, rude interruptions and threatening behavior must not, and will not, be tolerated. Failure to adhere to this code of conduct will result in the adjournment of the hearing.

I have read and agree to adhere to the code of conduct:

Applicant signature: _____ Date: _____

Applicant signature: _____ Date: _____

SCHEDULE OF FEES AND MONETARY FINES

Selected Portions as Published October 2007 in Neighbors Newsletter

Administrative Fees	<u>Fees/Fines</u>
Documents available free at: http://www.HiddenbrookeOnline.org . <i>Click on Property Owners Tab: Articles of Incorporation, Bylaws, CC&Rs, Minutes, List of Directors and Committees, Landscape Forms</i>	
Interest:	1% per month
Returned Check:	Actual Costs
Hiddenbrooke Architectural Review Committee—Effective January 1, 2007 Email: hpoa-harc@hiddenbrookeonline.org	
Landscape Application: <i>HARC may waive the fee by returning the check when the application is for a single item such as a mail box or tree (cost under \$200), application is complete and approval can be made without a site visit.</i>	\$50.00
Violation of CC&Rs—Effective October 1, 2006 Violations—First Offense <i>(After two notices at least two weeks apart)</i>	\$50.00
Subsequent and recurring violations will be subject to a minimum \$50 fine per month until the violation is remedied and will also include costs incurred by HPOA to remedy the violation and collection costs. These fines and costs will be set by the Board on a case by case basis. After three monthly fines, the Board may increase the fine to \$100 per violation per month.	